

## Personal Information Access – Inquiry Form

**Please note: The only personal information we collect from children on CCCScholarships.org and keep for longer than 10 minutes is for electronic newsletters and entries for online sweepstakes, which take place periodically on CCCScholarships.org. For newsletters, your child's email address is collected and maintained by us solely for the purpose of sending your child our periodic electronic newsletters. For sweepstakes, your child's email address is collected solely for the purpose of prize fulfillment and is deleted once the winners have received their prizes. All email addresses that are collected for the purposes of sending e-cards, e-messages or email responses are collected only to enable the requests and are deleted after approximately 10 minutes.**

**Under the law, you (as a parent or legal guardian of your child) have the right to review any personal information relating to a child under the age of 13 in your care that may be collected by the CCCScholarships.org website. Please check any or all of the options below:**

- I wish to review all of the personal information currently collected on my child at CCCScholarships.org
- I request that all personal information currently collected on my child at CCCScholarships.org be deleted
- I request that, in future, all personal information regarding my child no longer be collected or used by CCCScholarships.org
- Other request: \_\_\_\_\_

**To help us identify the child in question in our database, please fill out the following:**

Child's Email Address: \_\_\_\_\_

Parent's Email address: \_\_\_\_\_

(In order for us to honor your request, please print this information clearly and remember to include the "@" and ".com" in the email addresses.)

**Under the law, we are obligated to verify the identity of the requestor of this information and to ensure that the requestor is in fact the child's parent or legal guardian. To help us discharge this responsibility, please fill out the following:**

Please state your relationship to the child: \_\_\_\_\_

Please state your name: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**Please note: CCCScholarships.org is currently unable to process mail. Please fax all COPPA and PII related inquiries requiring written requests to CCCScholarships.org to the following number: 866-540-1392**